



## **BLACKWOOD TOWN CENTRE MANAGEMENT GROUP**

### **MINUTES OF THE MEETING HELD AT TREDOMEN BUSINESS CENTRE ON WEDNESDAY, 17TH OCTOBER 2012 AT 2.00 P.M.**

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PRESENT:

Councillors:

Councillor N. Dix (took the Chair following his appointment), P. Cook, D. Ellis, K. James and T. Williams

Together with:

Z. Hammond (Town Councillor), PS N. Jones (Gwent Police)

Also:

A. Highway (Town Centre Development Manager), J. Bennett (Group Manager Advisory Services), G. Williams (Principal Solicitor Legal & Governance), A. Jones (Complaints Officer), P. Hudson (Marketing & Events Manager), A. Dallimore (Team Leader - Urban Renewal & Conservation)

#### **APOLOGIES**

Councillor C. Hawker, C. Erasmus (Town Councillor), S. Wilcox (Assistant Town Centre Manager), Insp. Smith (Gwent Police), H. Edwards (Tidal's Stores Ltd)

#### **1. APPOINTMENT OF CHAIRMAN & VICE CHAIRMAN**

Gail Williams took the Chair and opened the meeting. It was agreed that Councillor Nigel Dix be appointed as Chairman of the Blackwood Town Centre Management Group and he formally took up position of Chair.

It was agreed that Councillor Pat Cook be appointed as Vice Chairman of the Blackwood Town Centre Management Group.

#### **2. MINUTES (22ND MARCH 2012)**

Previous minutes were taken as read.

**3. UPDATE ON SALE OF FAST FORWARD CENTRE**

Mr Dallimore advised that the terms had been agreed and that issues have arisen that Officers within the Legal Department are looking into resolving them.

Mr Dallimore will obtain an update and report back to the next meeting.

**4. TOILET BLOCK**

Mr Dallimore advised that this is linked with the sale of the Fast Forward Centre. An update will be provided at the next meeting.

**5. REQUEST FOR FUNDING FOR CHRISTMAS LIGHTING/EVENT**

The Blackwood Town Centre Manager Group advised the following allocations will be available from the Area Forum Budget:

- Christmas lighting - Town Council an additional £1,000 (£2,000 previously allocated);
- Blackwood Christmas Event (Paul Hudson) £2,000;
- Blackwood Retail Partnership design of a logo (Huw Edwards) £125.

**6. BLACKWOOD TOWN CENTRE AUDIT - SEPTEMBER 2012**

Consideration was given to the September Audit and taken as read.

**7. TERMS OF REFERENCE**

Concerns were expressed at the recent changes to the terms of reference of the Town Centre Management and specific reference was made to the consultation process undertaken.

It was explained that the report in relation to the changes to the terms of reference had been considered and approved by Cabinet following consultation with all relevant ward members.

The meeting closed at 2:55pm

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CHAIRMAN